

Job title: Curriculum Lead – Science (*Secondary Phase*)
Accountable to: Faculty Leader for Innovation
Pay Scale: MPS / UPS + TLR (2)

This school is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

The science curriculum leader is responsible for all aspects of the work of the curriculum area, which form their designated areas of responsibility in the **Secondary Phase**. The core focus of the curriculum leader's role is raising student attainment and progress across the subject area(s). Central to this is highly effective curriculum design, leading and guiding staff working within the designated curriculum area(s), and, in so doing, fostering an environment within which exceptional teaching and learning is the key priority.

The post holders key responsibilities will be:

- Effective curriculum design that is suitably planned and sequenced to support exceptional student learning and progress across the Secondary Phase,
- to work closely with the Senior Leadership Team, ensuring policies and procedures are implemented consistently by all staff and students within the curriculum area and support the vision and aims of the school,
- efficient and effective line management of staff and deployment of resources, ensuring high quality teaching and learning within the curriculum area.

The specific responsibilities of the curriculum leader include:

Curriculum Development

- To contribute to and lead within the department, and across the school where applicable, the development of an engaging and challenging curriculum which meets the needs of all students in all year groups.
- To keep up to date with national developments in the subject area(s) and regularly review teaching practice and methodology in order to bring about improvements.
- To ensure literacy, oracy, numeracy, CIAG (Careers, Information, Advice and Guidance) and SMSC (Spiritual, Moral, Social, Cultural) knowledge and skills are reflected and planned for and promoted within the curriculum design and its delivery.
- To challenge and support the department to provide exceptional teaching, creating a vibrant and distinctive culture for learning for all members of the school community.
- To develop consistency of practice across the primary and secondary phase, working closely with the primary subject leader and Senior Leaders.

Operational / Strategic Planning

- To lead and develop the subject area(s), through regular meetings and effective communication across the secondary phase, working with the primary phase subject leader where applicable.
- To provide guidance, enthusiasm and encourage awareness of the subject specific requirements.
- To manage the development of appropriate marking and assessment policies and teaching and learning strategies in the subject area(s), aligned to faculty and whole school practice.
- To manage the induction, training and performance management of subject staff including lesson observations and feedback in the secondary phase..

- To lead the monitoring of student progress, including data capture, analysis and intervention leading to increased rates of progress in the secondary phase.
- To implement school policies and procedures.
- To manage the curriculum budget to ensure the efficient and effective use of all resources in the secondary phase.
- To lead and work with subject specific colleagues to help develop each subject's aims, objectives and development plans so that each has coherence and relevance to the needs of students and the aims, objectives and strategic plans of the faculty and whole school.

Health and Safety

- To be familiar with the School's Health and Safety policy and implement it as applicable within the department. To attend appropriate training and ensure that Health and Safety policies and practices, including Risk Assessments, throughout the Department are in-line with national requirements and are updated where necessary.

This Job Description should be read in conjunction with the St Benet's 'Teacher Main and Upper Pay Range Job Description'.

March 2024

This job description is current at the date shown, but in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.