



HARLESTON SANCROFT
ACADEMY

Headteacher: Mr Rob Connelly BSc. (Hons)
Primary Phase: 01379 853211
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Secondary Phase: 01379 852561
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Diocese of Norwich
St Benet's
Multi Academy Trust

Cover Supervisor required for a November start in our primary phase

Permanent position.

Scale E, salary point 7-11 £24,294-£25,979 pro rata (actual salary £18,276-£19,544)

32.5 hours per week (8:30-15:30, M-F), term time plus one week (39 weeks)

This post would be ideal for a graduate interested in teaching and requiring experience in a school before applying for teaching training next year. Furthermore, we would be very interested to hear from ECT's who are yet to secure a teaching role but are keen to remain working in schools prior to embarking on their ECT.

We are looking for an enthusiastic colleague to supervise classes of pupils/students when teaching staff are on short-term absences. Work for the lessons will be set by teachers. An induction programme will prepare you for the role and on-going training will be provided.

We are extremely proud of our ethos and the very positive relationships which exist at the school. The Harleston Sancroft Academy, part of the St Benet's Multi Academy Trust, is an oversubscribed, inclusive and very successful 3-16 Church of England all through school in South Norfolk where children thrive and achieve very well. Children are supported to flourish and grow with responsibility and resilience. The primary and secondary phases are located approximately half a mile apart.

You should:

- Have relevant experience of working with children across the 3-16 age range. However, if you feel you have transferable skills and are looking for a new challenge then please tell us these in the personal statement of your application
- Have good literacy and numeracy skills
- Be able to establish positive and supportive relations with all children
- Be able to use your initiative to support learning
- Be flexible and able to work in a team situation

Headteacher: Mr Rob Connelly, BSc. (Hons), Wilderness Lane, Harleston, Norfolk, IP20 9DD

Head of Primary: Mrs Jane Price, BA (Hons), School Lane, Harleston, Norfolk, IP20 9HG

Diocese of Norwich St Benet's Multi Academy Trust Diocesan House 109 Dereham Road, Easton, Norwich, Norfolk, NR9 5ES

Registered in England & Wales Company no: 11276240 Tel: 01603 880853 Web: stbenets.org MAT CEO: Mr Richard Cranmer BSc. (Hons)

- Have the energy, drive and enthusiasm to inspire

We offer:

- A great working relationship with staff and students
- An extensive 'in house' CPD programme
- The support of an informed and active Local Governance Committee and Trust
- A very supportive and encouraging Senior Leadership Team
- Close collaboration throughout the Multi Academy Trust
- An opportunity to work in a good location where the cost of housing is attractive

References may be requested prior to interview and may be contacted on receipt of your application form. Please contact us to discuss this further if you have any queries.

Visits to the school are warmly welcomed. Please contact the school office to book an appointment or speak with the Head of Primary; Mrs Price.

Culture and ethos:

- Proactively promote and demonstrate the Diocese's vision and values in all aspects of work
- Challenge, motivate and empower others to set high aspirations and attain ambitious outcomes
- Treat everyone as a valued individual who is loved by God
- Promote and demonstrate a culture of continuous improvement which includes keeping abreast of educational developments and best management practice
- Work collaboratively developing the concept of family across the Trusts and their academies
- Ensure regular open and honest communication in all professional duties
- Recognise the importance of serving the wider community and promoting inclusivity.
- Undertake such other reasonable duties as may be required from time to time as are consistent with the responsibilities of the grade.

The duties and responsibilities highlighted in this job specification are indicative and may vary over time. Postholders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post and the grade has been established on this basis.

Safeguarding

The safety and well-being of children is central to our ethos, and we expect all staff and volunteers to share this commitment. Successful applicants will be required to provide references and undertake the Independent Safeguarding Authority checks including an enhanced Disclosure and Barring Service (DBS) check and comply with the Safeguarding Policy and child protection practices of the Trust.

Equalities

The Diocese of Norwich Education Services Company (DONESC) has a strong commitment to achieving equality of opportunity in its academies and in the employment of people. The post holder will ensure that the DONESC meets its statutory obligations in relation to all aspects of equalities legislation. This post involves regular travel around the Diocese and maybe some evening and weekend work. This job description is not an exhaustive document. It reflects the duties and responsibilities applicable at the time of issue. Details and emphasis are subject to amendment and revision in the light of the changing of DONESC.

Applications should be emailed to Emma Johnson, School Business Manager
ejohnson@sancroft.stbenets.org

Closing date: 9am Monday 14th October 2024 however we reserve the right to close the vacancy early subject to sufficient applications being received. Interviews may be held on a rolling basis.