

Person Specification Cover Supervisor

St Benets Trust and Harleston Sancroft Academy are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

Responsible to	Headteacher/Head of Primary
Grade	Scale D (SCP 5-6)
Hours	
Location	Based at Harleston Sancroft Academy. You may be required to travel to undertake work at academies and sites within the Diocese of St Benets Multi Academy Trust as needed.

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	<ul style="list-style-type: none"> Good numeracy/literacy skills (minimum GCSE grade C/4 in Maths and English); 	<ul style="list-style-type: none"> Level 3 or equivalent in teaching assistance or other relevant qualification; Training in the literacy/numeracy strategy; First Aid training/training in specific medical procedures. 	
Skills and Abilities	<ul style="list-style-type: none"> Able to follow the Trust's safeguarding procedures and recognise when to report any concerns 		
Experience	<ul style="list-style-type: none"> Experience of working in a support capacity in a school with pupils of relevant age or in an appropriate learning environment. 		
Knowledge and understanding	<ul style="list-style-type: none"> The responsibility of every individual for safeguarding and promoting the welfare of children Understanding of relevant policies and procedures; Ability to deliver lessons to class groups using 	<ul style="list-style-type: none"> Knowledge of relevant policies/codes of practice and awareness of legislation; General understanding of National Curriculum 	



	<p>material provided by the class teacher. This will include following a sequence of lesson plans and scaffolding learning to support all children;</p> <ul style="list-style-type: none">• Ability to apply behaviour management policies and strategies so as to contribute to a purposeful learning environment;• Effective use of ICT to support learning, this will include using software and resources specific to subjects;• Use of other equipment technology - video, photocopier;• Ability to relate well to children and adults;• Ability to self-evaluate learning needs and actively seek learning opportunities;• Basic understanding of child development and learning;• Ability to undertake varied duties;• Ability to work under direction of different people and as part of a team;• Good communication skills with people at all levels;• Able to organise own workload in the context of varied tasks;• Ability to critically evaluate own performance and make any necessary	<p>and other basic learning programmes;</p>	
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	changes to be more effective.		
Other requirements	<ul style="list-style-type: none">• A professional role model who is committed to their own professional development and to developing others• Committed to and able to promote the aims of the academy and the values of the Trust. Including promoting our culture of high aspiration that is rooted in our Christian values as demonstrated in the life and teachings of Jesus Christ.• Able to work calmly under pressure and withstand stress• Able to work flexibly, and to attend meetings and INSET days as required		

Person specification reviewed by:

Date: